

**BOARD OF PUBLIC WORKS AND SAFETY
OF THE CIVIL CITY OF UNION CITY, INDIANA
JANUARY 28, 2019**

The meeting was called to order at 2:00 p.m. in the Union City Council Chambers conference room with Mayor Bryan Conklin presiding.

ROLL CALL

Present at the meeting were: Board Member Tim Heuss, Board Member Susan Pyle, Public Works Director Brad Mink, Sewage Superintendent Rob Myers, Police Chief Cobie Wells, Fire Chief Steve Shoemaker, City Manager Monte Poling, Clerk Treasurer Jan Walters.

ALSO, IN ATTENDANCE

Bob Gentry

MINUTES

There was no Board of Works meeting held on January 7th due to a lack of a quorum. Therefore, there were no minutes to approve.

VISITORS WISHING TO ADDRESS THE BOARD

Bob Gentry of 521 North Plum Street asked about the sign for Artisan Crossing Park that had been discussed a couple of years ago. Mayor Conklin stated that it had been discussed to apply for a grant from the Randolph County Community Foundation, and he does not know what happened with that.

Presenters on Agenda

None

Department Reports

Public Works – Public Works Director Brad Mink reported on the following:

- The departments are getting prepared for the cold weather that is coming.
- There is still a water leak somewhere in Union City, Ohio.
- The bed of the Sterling dump truck has been repaired, and the truck will be used to plow snow.
- The meter that feeds the water to Union City, Ohio has been tested. It tested out fine and no calibration was required.

Sewage Department – Superintendent Rob Myers reported on the following:

- He has had a couple of design meetings with Midwestern Engineers to finish up some loose ends. Midwestern Engineers met with IDEM last week and IDEM verbally said everything looks good and that they will start working on the construction permit. Right before the project goes out to bid, a signed purchase agreement for the VAC truck is needed. This purchase agreement will need to be approved by council at the next meeting.

- The sewage plant has chains going in and out of water which is not a good thing in the cold weather that we have been having. This will not be a problem with the new plant because the new plant will have circular clarifiers.
- Nick Poling has been doing a lot of editing on the GIS maps.

Fire Department – Fire Chief Steve Shoemaker reported on the following:

- He and his staff have been working on a new staffing strategy that hopefully will help the shortfall of the ambulance non-reverting fund. He hopes to have this new strategy up and running by February 8th.
- The fire department has been doing some cleaning and rearranging around the fire house.
- The plant is behind schedule on the new fire truck. He expects delivery of the truck sometime in April.

Public Safety – Police Chief Cobie Wells reported on the following:

- The SRO program is going very well.
- With Bill Bradbury being back at the station, he has been able to ramp up on training.
- The body cams are back and working.
- Four new police reserve officers will be sworn in at tonight's council meeting.
- Jamey Neeley has offered to rewire the lights on Police Chief Cobie Wells' truck and repair some of the decals on a couple of the police cars in exchange for the 2007 Ambulance. The Board wants resolution on the 1919 firetruck agreement with Jamey Neeley before making another deal with him.

City Manager- City Manager Monte Poling reported that the city received one bid for the Community Crossings Paving Project which was from Milestone for \$268,406.45. Mayor Conklin recommended that we go ahead with the bid from Milestone. Tim Heuss seconded his motion. All ayes were received (3-0), motion carried.

Clerk-Treasurer – Clerk-Treasurer Jan Walters commented on the year end financial report. The General Fund bank account is approximately \$350,000 more than it was at the beginning of the year. The revenue for water was at 107% of the estimated revenue and the revenue for sewage was at 97.5% of the estimated revenue. The total of the fund balances for both utilities were more than the total of the fund balances projected by Umbaugh.

OLD BUSINESS

MHS Ordinance Violations Update – Mayor Conklin asked Dennis Schweiger to start enforcing the newly passed city ordinance that bans chickens.

Ryan Prinkey –No discussion

Mausoleum – There was a short discussion on various locations for the Mausoleum.

Rental Inspections – Rental Inspections have begun. Jeorgene Gaddy has done 3 rental inspections so far.

NEW BUSINESS

2019/2020 Plans – A discussion took place about all the future projects that the Board and the Department Heads would like to see accomplished in 2019 to 2020.

Artisan Park Music Series – Tree Hill Farms is interested in doing the concessions for the Artisan Park Music Series. If this works out, the city would just be responsible for paying for the bands.

Skip Taylor trash request – Skip Taylor has two condos at the assisted living in Union City, but they do not belong to the condo association. He wanted to know if the trash from his condos could be taken to the city dumpster. The Board of Works denied his request.

Tire damage reimbursement – a citizen is requesting reimbursement for tire damage from hitting a pothole. Susan Pyle stated that she feels that the city needs evidence at the time the incident happens. Tim Hess agreed. BOW did not approve the reimbursement.

Hardship request – Hardship request was denied.

BOARD MEMBERS QUESTIONS AND COMMENTS

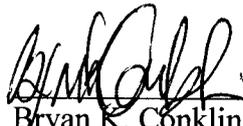
None

ANNOUNCEMENTS

The next regular Board of Public Works and Safety meeting will be on Monday, February 11, 2018 at 2:00 p.m.

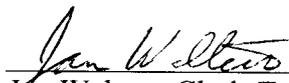
ADJOURNMENT

Being no further business to come before the Board of Works, Tim Heuss moved to adjourn the meeting and Susan Pyle seconded. Meeting was adjourned at 3:15 p.m.



Bryan K. Conklin, President
Board of Public Works and Safety

Attest:



Jan Walters, Clerk-Treasurer