

**BOARD OF PUBLIC WORKS AND SAFETY
OF THE CIVIL CITY OF UNION CITY, INDIANA
March 11, 2019**

The meeting was called to order at 2:00 p.m. in the Union City Council Chambers conference room with Mayor Bryan Conklin presiding.

ROLL CALL

Present at the meeting were: Board Member Tim Heuss, Board Member Susan Pyle, Public Works Director Brad Mink, Sewage Superintendent Rob Myers, Police Chief Cobie Wells, Fire Chief Steve Shoemaker, City Manager Monte Poling, Field Operations Supervisor Dennis Schweigert, Deputy Clerk Cindy Mink, Rental Inspector Jeorgene Gaddy.

ALSO, IN ATTENDANCE

Bob Gentry, Hayden Carpenter

APPEALS

Condemnation Appeals – None

Rental Inspection Appeals – Hayden Carpenter came to the meeting on behalf of Randy Jenkinson to request additional time to address the issues at 343 S. Howard Street. Mayor Conklin gave Mr. Jenkinson an additional 60 days to complete the work at 343 S. Howard St.

MINUTES

Susan Pyle moved to accept the minutes from the previous meeting, Tim Heuss seconded. All ayes were received (3-0), motion carried.

VISITORS WISHING TO ADDRESS THE BOARD

None

Presenters on Agenda

None

Department Reports

Public Safety – Police Chief Cobie Wells reported on the following:

- Cobie met with School Superintendent Mr. Black to discuss parking and traffic flow at the school. They reviewed the Memorandum of Understanding (MOU) discussed back in 2016 and made a few changes. This MOU would give our police department the ability to enforce the school's signage for parking, speed limits and traffic flow. Mr. Black will present the MOU at the next school board meeting for approval.
- Last week Cobie spent 40 hours at a course on an integrated response to an active shooter.

Fire Department – Fire Chief Steve Shoemaker reported that this week, the fire department will be participating in Senior Life Week at the school. They will be teaching the seniors CPR, first aid and situation awareness.

Sewage Department – Superintendent Rob Myers reported on the following:

- An RBC went down on Friday. B & M Steel is coming on Tuesday to patch a piece that is broken, but still in place. The other parts needed for the repair will be taken from another RBC that is permanently down. It takes about 5 days to get an RBC that was down, up and running again.
- Mark Sullivan from Midwestern Engineers, said that they are working on two things that Rural Development needs. One is an updated construction cost list and the other is a right of way map.
- Rob wants to investigate some of the intersections for cross connections between the sanitary and storm sewers.
- Rob attended activated sludge process training by Alliance.

Public Works – Public Works Director Brad Mink reported on the following:

- The Ohio side got their water leak fixed. The leak was on Division Street just north of Deerfield Road.
- The air compressor has been fixed.
- The step van is being serviced.
- The water utility received almost \$3500 by selling the brass from the old water meters.

City Manager- City Manager Monte Poling reported that five trees need to be removed for the Columbia Street Sidewalk Project. He has received two bids for the tree removal. The bid from St. Myers Tree Service was \$1675 and the bid from R J Tree Service was \$4000. Mayor Conklin moved to accept the bid from St. Myers for \$1675 and Susan Pyle seconded his motion. All ayes were received (3-0), motion carried.

OLD BUSINESS

MHS Ordinance Violations Update – Code Enforcement Officer Dennis Schweigert stated that he has started a list of violations.

Ryan Prinkey – No discussion

Mausoleum – A representative from the mausoleum company will be meeting with Dennis Schweigert on Tuesday.

Rental Inspections – Steve Shoemaker, Jeorgene Gaddy, and Monte Poling will be meeting on Thursday to review the rental inspection list.

Jeorgene showed pictures from the rental inspection at 325 Vine Street.

NEW BUSINESS

None

BOARD MEMBERS QUESTIONS AND COMMENTS

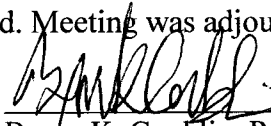
Susan Pyle asked if the number of lateral inspections reported in the underground infrastructure report for February were all done in February. Rob Myers said that the number of lateral inspections in the report was the total done since lateral inspections were begun.

ANNOUNCEMENTS

The next regular Board of Public Works and Safety meeting will be on Monday, March 25, 2019 at 2:00 p.m.


ADJOURNMENT

Being no further business to come before the Board of Works, Tim Heuss moved to adjourn the meeting and Susan Pyle seconded. Meeting was adjourned at 2:40 p.m.



Bryan K. Conklin, President
Board of Public Works and Safety

Attest:



Jan Walters, Clerk-Treasurer